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## Career Opportunity

**Position Title:** District Supervisor

**Compensation & Benefits:** Base Salary is \$50k, negotiable and commensurate with experience; Wyoming Retirement, Health insurance allowance, paid personal & sick leave, paid holidays, workers compensation, social security, and unemployment insurance.

**Preferred qualifications:** including but not limited to B.S. degree in Agriculture related field, field experience in weed or pest control operations, experience in mapping including GIS, experience in budgeting/ financial reporting/record keeping and experience in managing employees.

**Requirements:** Hold or obtain within 6 months of employment, a Wy Commercial Applicators License with appropriate categories; Hold or obtain within 2 years of employment, District Supervisor status from the Wyoming Board of Certification; Hold a valid Driver's license; Be bondable; and be at least 18 years of age.

**Primary Task:** Work under the supervision of a District Board, appointed by the County Commissioners, administering the day-to-day activities related to implementing and pursuing an effective program for the control of State Designated and County Declared weeds & pests.

**Job responsibilities:** Manage the workflow of District employees & contractors through seasonal work requirements; make herbicide applications using truck, atv or backpack application equipment; assist and oversee bookkeeping & accounting duties; prepare and adhere to an annual budget, seek grant opportunities as appropriate; maintain District property and records, maintain District mapping database through GIS; coordinate/participate in educational opportunities for professional growth, the Board and the general public; report to and advise the District Board; coordinate weed or pest programs with state and federal agencies; and all other duties either related or yet to be assigned by the Board.

**Location:** The District Office is located in Buffalo, Wyoming, at the foot of the Bighorn Mountains, with a population around 4,000 and amenities of the community abound. The District covers all of Johnson County which offers a diverse landscape and work environment including mountains, sage dominated range, rugged canyons, riparian areas and crop land dominated by alfalfa/grass hay production. The District Board is seeking a highly motivated individual that will be committed to carrying out the core values and programs of the District in this historic County.

**Application Process:** The District will be accepting resumes through January 21, 2022, with an anticipated start date of the new hire on or before April 15<sup>th</sup>. The Current Supervisor will be on staff through August 31st to assist in the transition. Submit completed Resume to the District Office, 123 Flatiron Drive to include: a brief cover letter with a Professional Summary and vision statement; work and education history, skills, accomplishments, available start date, and references that may be available upon request. Contact the District Office for additional information.