

JOHNSON COUNTY WEED & PEST CONTROL DISTRICT BOARD
MINUTES

October 7, 2021

Members Present: Scott Rogers, Chairman; Dick Gould, Randy Hepp

Others Present: Rod Litzel, Supervisor; Katie Hepp, District Clerk

The regular meeting was called to order at 5:00 pm by Chairman Rogers.

Minutes for the September 7th meeting were approved with a motion by Dick and a second by Randy.

Financial Statements for September were reviewed. Randy moved, seconded by Dick to approve the financial statements for the general and leafy spurge funds. Motion carried.

Dick moved, seconded by Randy to pay the bills, attached, and to allow the clerk to write utility, salary, salary related assessments and staff benefit checks as needed. Motion carried.

Old business:

- Accounts receivable report – Rod reported total outstanding to date \$ 270,016.54 which are all current except \$28.00 in 2020 grasshoppers.
- Activity update - Rod reported for September
 - Spraying has been completed for the season
 - Working on finishing larkspur and government invoicing
- Mega Cab – Rod reported that the mega cab has not been worked on; however, he did talk to a mechanic and it is not uncommon for a manifold bolt to come loose or break off.
- Fall Conference – Rod announced that fall conference will be Nov 2-4 in Cheyenne
 - No board members will attend
 - Education committee sent a letter
 - asking for council approval for annual funding of \$ 20,000
 - letter is poorly written
 - they have a SAC grant for \$ 20,000 so this would be additional funding
 - Board agreed by general consensus to vote “yes” for a One time funding and that a better budget be submitted for any further funding.
 - Board appointed Rod as voting delegate for conference by general consensus and reviewed the following resolutions
 - Sheridan County – add to declared Japanese brome and Cheatgrass – vote yes
 - Fremont County – remove mosquito from declared-yes; add to designated Absinth Wormwood- not enough info to vote yes
 - Uinta County – add to declared Common Reed- yes; remove Sheep keds- yes
 - Council committee – Rod read resolution. Board agreed it was good. Vote yes
 - Resolution to require Certified Supervisor to have 8 hours of administrative training. Vote yes

New business:

- Jack rabbit sprayer– Rod asked the Board if they would sell one of the Jack rabbit sprayers.
 - Board agreed to sell sprayer by general consensus.
 - Board instructed Rod to get a price from Warne Chemical and sell at that price.
- Grant Proposal – Rod reported that a Region 2 Forest Service grant was available.
 - Rod applied for \$ 100,000 for Cheatgrass
 - Grant will be used along the front range using normal spray program as match
 - 5 year plan
- ATV rates- table until next meeting
- Planning- Rod reviewed potential plans for the District
 - DOT spraying
 - 2021 resulted in 70 acres more than average sprayed which reflects the poor spraying done by contract crews.
 - Using District crews cost \$ 4,000 less.
 - Rick took another job so will not be returning. Possible that Isolina and Rachel as well as Brenda will be returning, all with road spraying experience.
 - Board agreed that keeping it “in house” is the best for another season.
 - Rod reported that he had the commercial crews lined up for next season.
 - Rod is working on the New Supervisor job description and job announcement for the Board to review at the next meeting
 - Board discussed ideas so that Rod can be of the most help for the new Supervisor in the transition for the coming year

There being no further business, the meeting was adjourned by unanimous ballot at 6:05 pm.

Respectfully submitted

Katie J. Hepp JCWP District Clerk

See You at the Next Board Meeting

November 4 at 5 pm

Payment Vouchers for Oct 2021

General Account

Ck. No.	Paid To	For	Amount
16467	Rogers, Scott	Mileage	\$ 34.80
16468	Benton, Tyler	Mileage	\$ 6.96
16469	Gould, Dick	Mileage	\$ 139.20
16470	Williams, Nathan	Mileage	\$ 82.36
16471	Hepp, Randy	Mileage	\$ 29.58
16472	Dept of Revenue	Sales tax	\$ 53.87
16473	Van Diest Supply	ZP Oats	\$ 6,625.00
16474	Montana Dakota Utilities	Utilities	\$ 23.69
16475	Buffalo Bulletin	Public notice	\$ 34.50
16476	Superior Auto	Vehicle service	\$ 189.63
16477	Litzel, Rick	ATV rent	\$ 847.50
16478	307 Spraying	Commercial application	\$ 525.00
16479	Atlas Premier	Xerox maint agreement	\$ 104.98
16480	ACE	Misc janitorial supplies	\$ 53.56
16481	MTR	Herbicide	\$ 6,354.60
16482	Washakie Co W&P	Spraying in Jo County	\$ 3,741.50
16483	Rocky Mountain Power	Utilities	\$ 57.62
16484	City of Buffalo	Utilities	\$ 120.10
16485	AT&T	Utilities	\$ 85.18
14486	Chase Credit Card	Website,fuel,registration	\$ 316.02
14487	Hepp, Katie	Payroll	\$ 2,857.01
16488	Litzel, Rod	Payroll	\$ 2,942.08
16489	Great West Financial	Deferred comp	\$ 2,285.99
16490	Hepp, Katie	Insurance	\$ 464.01
16491	Wy Workers Comp	Workers compensation	\$ 253.01
16492	Wy Retirement	Retirement	\$ 1,725.44
Auto	EFTPS	941 payroll taxes	\$ 2,464.14

Payment Vouchers for Oct 2021

Leafy Spurge Account