

Final Budget

Johnson County Weed & Pest District	
Budget Hearing Information	
123 Flatiron Dr	Location: 123 Flatiron Dr
Buffalo, Wy 82834	Date: July 9, 2020
307-684-5715	Time: 5:00 PM
Johnson County	Budget Prepared by: Rod Litzel

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
<p>The District's proposed budget for the upcoming Fiscal Year is lower than last year year due to the anticipated drop in mill levy revenue. The Board anticipates needing to use Emergency Reserve monies to balance the budget for this Fiscal Year due to Grasshoppers with the carryover expenses extending into the next. Accordingly, the Board has budgeted the need to take an additional \$250,000 from General Reserves for Grasshoppers and \$100,000 out of Spurge Reserves to maintain the status of our Spurge program. The Board hereby requests 1 full mill for the General Fund and the Additional full second mill for Leafy Spurge.</p>		
S-B RESERVE DESCRIPTION		
<p>The District has a General fund budget Reserve intended for Grasshopper or similar outbreaks and to help cover declining mill values to keep programs going. We also have a separate Depreciation Reserve in the General Fund. The Leafy spurge fund also has an Emergency Reserve to continue to carryout this program if there is a bad spurge year and or depressed mill values.</p>		

S-C		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%; padding: 5px;">Does the district have regular office hours exceeding 20 hours per week?</td> <td style="width: 30%; padding: 5px; text-align: center;">Yes</td> </tr> </table>	Does the district have regular office hours exceeding 20 hours per week?	Yes																													
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Where are the minutes of your board meeting available for public review?	
Office and District website; jcweedandest.com	
How and where are the notices of meeting posted for the public?	
Local newspaper	
Where are the public meetings held?	
District Office	

FINAL BUDGET SUMMARY

OVERVIEW		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$1,907,297	\$3,689,999	\$2,101,463	\$1,773,000
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	-\$629,945	-\$1,309,014	-\$350,000	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$1,289,288	\$1,910,985	\$1,818,500	\$1,825,555
S-5	Amount requested from County Commissioners	\$524,201	\$788,786	\$670,000	\$675,000
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-7	Operating Revenues	\$209,253	\$198,000	\$175,000	\$170,000
S-8	Tax levy (From the County Treasurer)	\$452,241	\$713,786	\$600,000	\$600,000
S-9	Government Support	\$42,682	\$116,645	\$50,000	\$80,000
S-10	Grants	\$76,544	\$129,786	\$145,000	\$145,000
S-11	Other County Support (Not from Co. Treas.)	\$71,960	\$75,000	\$70,000	\$75,000
S-12	Miscellaneous	\$76,376	\$317,536	\$748,500	\$732,500
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$929,056	\$1,550,753	\$1,788,500	\$1,802,500
FY 7/1/20-6/30/21		Johnson County Weed & Pest District			

EXPENDITURE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-15	Capital Outlay	\$2,025	\$2,405	\$3,500	\$3,500
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$122,525	\$122,524	\$122,900	\$122,900
S-18	Operations	\$1,096,527	\$2,198,698	\$1,567,438	\$1,588,975
S-19	Indirect Costs	\$56,275	\$57,358	\$57,625	\$57,625
S-20R	Expenditures paid by Reserves	\$629,945	\$1,309,014	\$350,000	\$0
S-20	Total Expenditures	\$1,907,297	\$3,689,999	\$2,101,463	\$1,773,000

DEBT SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$360,232	\$360,232	\$30,000	\$23,055

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts	\$0	\$0	\$0	\$0
S-24	a. Sinking and Debt Service Funds	\$4,968,475	\$4,338,530	\$3,029,516	\$3,029,516
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$4,968,475	\$4,338,530	\$3,029,516	\$3,029,516
	Total Reserves (a+b+c)				
S-27	Amount to be added	\$0	\$0	\$0	\$0
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$4,968,475	\$4,338,530	\$3,029,516	\$3,029,516
S-32	Less Total to be spent	\$629,945	\$1,309,014	\$350,000	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$4,338,530	\$3,029,516	\$2,679,516	\$3,029,516

End of Summary

Date adopted by Special District _____

Budget Officer / District Official (if not same as "Submitted by") _____

DISTRICT ADDRESS: 123 Flatiron Dr
Buffalo, WY 82834

PREPARED BY: Rod Litzel

DISTRICT PHONE: 307-684-5715

Final Budget

Johnson County Weed & Pest District

FYE 6/30/2021

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$452,241	\$713,786	\$600,000	\$600,000
R-1.2	Other County Support	\$71,960	\$75,000	\$70,000	\$75,000

FORECASTED REVENUE

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid	\$42,682	\$116,645	\$50,000	\$80,000
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$42,682	\$116,645	\$50,000	\$80,000
R-3	Operating Revenues				
R-3.1	Customer Charges	\$170,741	\$163,000	\$140,000	\$140,000
R-3.2	Sales of Goods or Services	\$13,512	\$10,000	\$10,000	\$10,000
R-3.3	Other Assessments	\$25,000	\$25,000	\$25,000	\$20,000
R-3.4	Total Operating Revenues	\$209,253	\$198,000	\$175,000	\$170,000
R-4	Grants				
R-4.1	Direct Federal Grants	\$52,670	\$92,426	\$65,000	\$65,000
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies	\$23,874	\$37,360	\$80,000	\$80,000
R-4.4	Total Grants	\$76,544	\$129,786	\$145,000	\$145,000
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$66,460	\$67,450	\$70,000	\$55,000
R-5.2	Other: Specify Grasshoppers	\$5,381	\$131,136	\$376,000	\$376,000
R-5.3	Other: See Additional	\$4,535	\$118,950	\$302,500	\$301,500
R-5.4	Total Miscellaneous	\$76,376	\$317,536	\$748,500	\$732,500
R-5.5	Total Forecasted Revenue	\$404,855	\$761,967	\$1,118,500	\$1,127,500
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3					
R-6.4					
R-6.5					
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

Final Budget

Johnson County Weed & Pest District

FYE 6/30/2021

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment	\$0	\$0	\$1,500	\$1,500
E-1.4	Other (Specify)				
E-1.5	Spray Equipment	\$2,025	\$2,405	\$2,000	\$2,000
E-1.6					
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$2,025	\$2,405	\$3,500	\$3,500

ADMINISTRATION BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator	\$63,800	\$63,800	\$63,800	\$63,800
E-2.2	Secretary	\$38,904	\$40,710	\$40,000	\$40,000
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	Supervisor OT	\$7,139	\$5,000	\$5,000	\$5,000
E-2.6	Travel	\$1,058	\$1,725	\$1,000	\$1,000
E-2.7					
E-3	Board Expenses				
E-3.1	Travel	\$229	\$107	\$400	\$400
E-3.2	Mileage	\$1,746	\$2,000	\$2,500	\$2,500
E-3.3	Other (Specify)				
E-3.4	Council Dues	\$2,500	\$2,500	\$2,500	\$2,500
E-3.5	Supplies	\$85	\$100	\$200	\$200
E-3.6					
E-4	Contractual Services				
E-4.1	Legal				
E-4.2	Accounting/Auditing				
E-4.3	Other (Specify)				
E-4.4	Advertising	\$2,347	\$2,000	\$2,000	\$2,000
E-4.5					
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies				
E-5.2	Office equipment, rent & repair	\$3,304	\$4,000	\$4,000	\$4,000
E-5.3	Education	\$1,171	\$500	\$1,000	\$1,000
E-5.4	Registrations	\$242	\$82	\$500	\$500
E-5.5	Other (Specify)				
E-5.6					
E-5.7					
E-5.8					
E-6	TOTAL ADMINISTRATION	\$122,525	\$122,524	\$122,900	\$122,900

Final Budget

Johnson County Weed & Pest District

FYE 6/30/2021

OPERATIONS BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	\$115,428	\$117,000	\$110,000	\$105,000
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	Safety Program	\$2,126	\$1,200	\$1,500	\$1,500
E-7.5					
E-7.6					
E-8	Travel				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3					
E-8.4					
E-8.5					
E-9	Operating supplies (List)				
E-9.1	Oil and Gas	\$8,713	\$9,500	\$9,000	\$9,000
E-9.2	Warehouse Supplies	\$3,365	\$2,000	\$2,200	\$2,200
E-9.3	Cert Twine	\$880	\$0	\$1,000	\$1,000
E-9.4					
E-9.5					
E-10	Program Services (List)				
E-10.1	Bio Control	\$5,785	\$0	\$6,000	\$4,000
E-10.2	Herbicides	\$199,927	\$254,825	\$230,738	\$202,275
E-10.3	Rodenticide	\$56,273	\$45,000	\$60,000	\$60,000
E-10.4	Insects	\$20,425	\$916,310	\$159,000	\$309,000
E-10.5					
E-11	Contractual Arrangements (List)				
E-11.1	Comm Application	\$572,163	\$650,000	\$600,000	\$512,000
E-11.2	Customer order/ repair	\$19,937	\$4,000	\$6,000	\$6,000
E-11.3	Vehicle Lease	\$8,400	\$8,400	\$8,400	\$8,400
E-11.4	ATV Rent	\$18,617	\$17,000	\$10,000	\$10,000
E-11.5	see additional details	\$32,596	\$141,216	\$331,000	\$331,000
E-12	Other operations (Specify)				
E-12.1	Phone & Utilities	\$5,549	\$6,000	\$6,000	\$6,000
E-12.2	Postage & Freight	\$696	\$600	\$600	\$600
E-12.3	Sales Tax	\$647	\$647	\$1,000	\$1,000
E-12.4	Reimburse Gen	\$25,000	\$25,000	\$25,000	\$20,000
E-12.5					
E-13	TOTAL OPERATIONS	\$1,096,527	\$2,198,698	\$1,567,438	\$1,588,975

Final Budget

Johnson County Weed & Pest District

FYE 6/30/2021

INDIRECT COSTS BUDGET

E-14 Insurance

E-14.1	Liability
E-14.2	Buildings and vehicles
E-14.3	Equipment
E-14.4	Other (Specify)
E-14.5	
E-14.6	
E-14.7	

E-15 Indirect payroll costs:

E-15.1	FICA (Social Security) taxes
E-15.2	Workers Compensation
E-15.3	Unemployment Taxes
E-15.4	Retirement
E-15.5	Health Insurance
E-15.6	Other (Specify)
E-15.7	457 Plan
E-15.8	0
E-15.9	

2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
\$2,292	\$2,027	\$2,000	\$2,000
\$1,933	\$2,200	\$2,200	\$2,200
\$17,162	\$17,375	\$16,900	\$16,900
\$4,720	\$4,280	\$4,450	\$4,450
\$417	\$460	\$600	\$600
\$18,648	\$18,913	\$19,800	\$19,800
\$4,828	\$5,076	\$5,200	\$5,200
\$6,000	\$6,752	\$6,200	\$6,200
\$275	\$275	\$275	\$275
\$56,275	\$57,358	\$57,625	\$57,625

E-17 TOTAL INDIRECT COSTS

DEBT SERVICE BUDGET

D-1 Debt Service

D-1.1	Principal
D-1.2	Interest
D-1.3	Fees

D-2 TOTAL DEBT SERVICE

2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
\$0	\$0	\$0	\$0

Final Budget

Johnson County Weed & Pest District

FYE 6/30/2021

NAME OF DISTRICT/BOARD

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2018-2019	2019-2020	2020-2021	Final Approval
		Actual	Estimated	Proposed	
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$360,232	\$360,232	\$30,000	\$23,055
C-1.2	Savings and Investments Account Balance		\$0		
C-1.3	General Fund CD Balance		\$0		
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$4,338,530	\$4,338,530	\$2,679,516	\$3,029,516
C-1.6	Total Estimated Cash and Investments on Hand	\$4,698,762	\$4,698,762	\$2,709,516	\$3,052,571
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$4,338,530	\$3,029,516	\$2,679,516	\$3,029,516
C-2.3	Total Deductions (a+b)	\$4,338,530	\$3,029,516	\$2,679,516	\$3,029,516
C-2.4	Estimated Non-Restricted Funds Available	\$360,232	\$1,669,246	\$30,000	\$23,055

SINKING & DEBT SERVICE FUNDS

		2018-2019	2019-2020	2020-2021	Final Approval
		Actual	Estimated	Proposed	
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes:				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes:				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes:				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES

		2018-2019	2019-2020	2020-2021	Final Approval
		Actual	Estimated	Proposed	
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$4,968,475	\$4,338,530	\$3,029,516	\$3,029,516
C-4.2	Date of Reserve Approval in Minutes:				
C-4.3	Amount to be added to the reserve				
C-4.4	Date of Reserve Approval in Minutes:				
C-4.5	SUB-TOTAL	\$4,968,475	\$4,338,530	\$3,029,516	\$3,029,516
C-4.6	Identify the amount and project to be spent				
C-4.7	a. Grasshoppers, etc	\$400,000	\$1,300,000	\$250,000	
C-4.8	b. Deprec Reserve	\$29,945	\$9,014		
C-4.9	c. See Additional Details	\$200,000		\$100,000	
C-4.10	Date of Reserve Approval in Minutes:				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$629,945	\$1,309,014	\$350,000	\$0
C-4.12	Balance to be retained	\$4,338,530	\$3,029,516	\$2,679,516	\$3,029,516

BOND FUNDS

		2018-2019	2019-2020	2020-2021	Final Approval
		Actual	Estimated	Proposed	
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes:				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes:				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes:				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$629,945	\$1,309,014	\$350,000	\$0

Final Budget

Johnson County Weed & Pest District

NAME OF DISTRICT/BOARD

FYE 6/30/2021

ADDITIONAL DETAILS

2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
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Add to Section

Description

DATA INPUT

[illegible]