JOHNSON COUNTY WEED & PEST DISTRICT BOARD MINUTES

June 30, 2022

Members Present: Scott Rogers, Chairman; Tyler Benton; Vice Chairman; Dick Gould; Nathan Williams

Others Present: Rod Litzel, Supervisor, Allen Buff, Assistant Supervisor

* The regular meeting was called to order at 6:00 pm By Chairman Rogers.
* Minutes for the June 2nd meeting were approved with a motion by Tyler and a second by Dick.
* Financial Statements for June were reviewed and was approved to recognize the General account of a 34.00-dollar discrepancy to be found. Nathan moved and second by Tyler to find the 34.00 and approve the financial statement for June with the understanding that the discrepancy be found

Payment Vouchers

* Dick moved and Tyler Seconded the passing motion to pay all the current payment vouchers

Old Business

* Accounts Receivable- Rod reported that he has been working on making accounts receivable available to be viewed on daily basis, making sure that the inventory is accounted for with the contractors as well as the crew. Totes are working great for everybody.
* The board discussed the possibility of ordering totes this year for next year due to the volatility of the chemical market, no action taken.

Activity Report

* Rod described the workload in the office and how he is managing his day between work in the office, and the field.
* Allen reported the workflow with the backpack crew and is very pleased with flow of the crew.

Bookkeeping

* Rod is working with the Bookkeeper with correcting some mistakes and the Administrative Services entity to continue to streamline the bookkeeping, such as setting up bill pay to possibly eliminate the payment voucher list.

Job Announcement

* Discussion on job announcement, whether to post to more job sites; no action taken. There is the one applicant currently, which will be interviewed in executive session shortly.

Budget

* Rod was unable to prepare a budget for review, due to time constraints and the General fund financial statement being off. It will be prepared for the hearing on July 7th.

New Business

* Rod brought up the large bill from Frontier Helicopter for Leafy Spurge aerial spraying. He spoke with the auditor about whether to go through the administrative process to do a budget amendment and their recommendation was to approve the payment separately to be paid out of the next Fiscal year and budgeted for accordingly. Motion by Tyler and second by Dick to make the payment to Frontier after July 1st, motion carried.
* Rod requested to hire the Administrative Services person (Val Spanos) to cover the office so that he can be gone July 29th-August 3rd. Board agreed by consensus to do so and for Allen to coordinate with Val during those days.

Chairman Rogers recessed the Business meeting at 6:59pm to enter into executive meeting at 7:oopm to interview a potential Supervisor candidate. Business meeting was reconvened at 8:14 Pm

There being no further business, the meeting was adjourned by unanimous ballet at 8:15 pm.

Respectfully submitted Allen Buff JCWP District Assistant Supervisor

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  | **Date** |  | **Num** |  | **Name** |  | **Amount** |
|  | **ANB Bank Accounts** |  |  |  |  |  |  |  |  |  |
|  |  | **General - 4933** |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  | 06/02/2022 |  | 16688 |  | Ace Hardware |  | -451.97 |
|  |  |  |  |  | 06/02/2022 |  | 16690 |  | Atlas Premier Services |  | -97.83 |
|  |  |  |  |  | 06/02/2022 |  | 16691 |  | Local Government Liability Pool |  | -1,381.00 |
|  |  |  |  |  | 06/02/2022 |  | 16692 |  | Ultimate Outdoors |  | -99.75 |
|  |  |  |  |  | 06/02/2022 |  | 16693 |  | Quarter Circle 9 |  | -35.00 |
|  |  |  |  |  | 06/02/2022 |  | 16694 |  | Sage Vegetation Management |  | -2,065.50 |
|  |  |  |  |  | 06/02/2022 |  | 16695 |  | Litzel-Lease |  | -316.80 |
|  |  |  |  |  | 06/02/2022 |  | 16696 |  | Rick Litzel-Lease |  | -607.50 |
|  |  |  |  |  | 06/02/2022 |  | 16697 |  | Allen Buff - Lease |  | -455.70 |
|  |  |  |  |  | 06/02/2022 |  | 16698 |  | Spanos Administrative Services |  | -1,018.75 |
|  |  |  |  |  | 06/02/2022 |  | 16699 |  | Montana Dakota Utilities |  | -47.25 |
|  |  |  |  |  | 06/02/2022 |  | 16700 |  | MTR Ranch Supply |  | -759.08 |
|  |  |  |  |  | 06/02/2022 |  | 16701 |  | Big Horn CO-OP |  | -138.98 |
|  |  |  |  |  | 06/15/2022 |  | 16702 |  | Chase Card Services |  | -687.75 |
|  |  |  |  |  | 06/15/2022 |  | 16703 |  | Rocky Mountain Power |  | -63.57 |
|  |  |  |  |  | 06/15/2022 |  | 16704 |  | City of Buffalo |  | -178.50 |
|  |  |  |  |  | 06/16/2022 |  | 16705 |  | Morey, Rachel M |  | -500.00 |
|  |  |  |  |  | 06/20/2022 |  | 16706 |  | WEX Bank |  | -418.73 |
|  |  |  |  |  | 06/30/2022 |  | 16711 |  | Atlas Premier Services |  | -69.88 |
|  |  |  |  |  | 06/30/2022 |  | 16712 |  | Buffalo Bulletin |  | -34.50 |
|  |  |  |  |  | 06/30/2022 |  | 16713 |  | Ace Hardware |  | -97.95 |
|  |  |  |  |  | 06/30/2022 |  | 16714 |  | Buffalo Bulletin |  | -34.50 |
|  |  |  |  |  | 06/30/2022 |  | 16715 |  | Van Diest Supply |  | -11,073.50 |
|  |  |  |  |  | 06/30/2022 |  | 16716 |  | Spectrum |  | -132.97 |
|  |  |  |  |  | 06/30/2022 |  | 16717 |  | MTR Ranch Supply |  | -10,362.41 |
|  |  |  |  |  | 06/30/2022 |  | 16718 |  | Warne Chemical & Equipment |  | -38.75 |
|  |  |  |  |  | 06/30/2022 |  | 16719 |  | WeedSlayer Spraying LLC |  | -480.00 |
|  |  |  |  |  | 06/30/2022 |  | 16720 |  | Accounting by THE BOOK LLC |  | -420.00 |
|  |  |  |  |  | 06/30/2022 |  | 16721 |  | Litzel-Lease |  | -180.40 |
|  |  |  |  |  | 06/30/2022 |  | 16722 |  | Rick Litzel-Lease |  | -3,225.00 |
|  |  |  |  |  | 06/30/2022 |  | 16723 |  | Allen Buff - Lease |  | -934.45 |
|  |  |  |  |  | 06/30/2022 |  | 16725 |  | Big Horn CO-OP |  | -2,262.88 |
|  |  |  |  |  | 06/30/2022 |  | 16726 |  | Sage Vegetation Management |  | -6,257.25 |
|  |  |  |  |  | 06/30/2022 |  | 16727 |  | 307 Spraying |  | -22,702.50 |
|  |  |  |  |  | 06/30/2022 |  | 16728 |  | Frontier Helicopters, Inc. |  | -38,480.00 |
|  |  |  |  |  | 06/30/2022 |  | 16729 |  | Ultimate Outdoors |  | -331.57 |
|  |  |  |  |  | 06/30/2022 |  | 16730 |  | Hepp, Randy |  | -147.90 |
|  |  |  |  |  | 06/30/2022 |  | 16731 |  | Benton, Tyler |  | -17.40 |
|  |  |  |  |  | 06/30/2022 |  | 16732 |  | Gould, Dick |  | -324.80 |
|  |  |  |  |  | 06/30/2022 |  | 16733 |  | Scott Rogers |  | -177.48 |
|  |  |  |  |  | 06/30/2022 |  | 16734 |  | Williams, Nathan |  | -283.04 |
|  |  |  |  |  | 06/30/2022 |  | 16746 |  | Spanos Administrative Services |  | -437.50 |
|  |  |  |  |  | 06/30/2022 |  | 16747 |  | Wyoming Retirement System |  | -775.84 |
|  |  |  |  |  | 06/30/2022 |  | 16749 |  | Wyoming Worker's Comp |  | 0.00 |
|  |  |  |  |  | 06/30/2022 |  | 16750 |  | Great West Trust Co LLC |  | -550.00 |
|  |  |  |  |  | 06/30/2022 |  | 16751 |  | Wyoming Worker's Comp |  | -698.70 |
|  |  |  |  |  | 06/30/2022 |  | auto |  | EFTPS |  | -5,967.84 |
|  |  | Total General - 4933 |  |  |  |  |  |  |  |  | -109,854.83 |
|  | Total ANB Bank Accounts |  |  |  |  |  |  |  |  | -109,854.83 |
| **TOTAL** |  |  |  |  |  |  |  |  |  | **-109,854.83** |
|  | **ANB – Leafy Spurge S 9751** |  |  |  |  |  |  |  |
| **ANB Bank Accounts** |  |  |  |  |  |
|  | **ANB - LS 9751** |  |  |  |  |  |  |
|  |  |  |  | 5164 |  | Sage Vegetation Management LLC |  |  | -1,984.50 |
|  |  |  |  | 5165 |  | 307 Spraying, LLC |  |  | -10,702.50 |
|  |  |  |  | 5166 |  | Wylee's Weed and Pest Control LLC |  |  | -6,487.50 |
|  |  |  |  | 5167 |  | MTR Ranch Supply |  |  | -44,561.75 |
|  |  |  |  | 5177 |  | Great West Trust Co LLC |  |  | 0.00 |
|  |  |  |  | 5178 |  | Reno Air Services |  |  | 0.00 |
|  |  |  |  | 5179 |  | MTR Ranch Supply |  |  | -185,429.02 |
|  |  |  |  | 5180 |  | Sage Vegetation Management LLC |  |  | -7,006.50 |
|  |  |  |  | 5181 |  | 307 Spraying, LLC |  |  | -11,610.00 |
|  |  |  |  | 5182 |  | WeedSlayer Spraying LLC |  |  | -760.00 |
|  |  |  |  | 5183 |  | Wylee's Weed and Pest Control LLC |  |  | -30,322.50 |
|  |  |  |  | 5184 |  | Wyoming Retirement System |  |  | -1,086.16 |
|  |  |  |  | 5186 |  | Wyoming Department of Employment |  |  | 0.00 |
|  |  |  |  | 5187 |  | Wyoming Department of Employment |  |  | 0.00 |
|  |  |  |  | 5188 |  | Great West Trust Co LLC |  |  | -2,200.00 |
|  |  |  |  | 5189 |  | Reno Air Services |  |  | -73,320.00 |
|  |  |  |  | 5191 |  | Wyoming Department of Employment |  |  | -299.55 |
|  |  |  |  | 5211 |  | Morey, Rachel M |  |  | 0.00 |
|  |  |  |  | eftps |  | IRS 941 Tax |  |  | -2,545.94 |
|  | Total ANB - LS 9751 |  |  |  |  | -375,769.98 |
| Total ANB Bank Accounts |  |  |  |  | -375,769.98 |
|  |  |  |  |  |  |  |  |  | **-375,769.98** |