

MINUTES  
May 4, 2017

JOHNSON COUNTY WEED & PEST CONTROL DISTRICT BOARD

Members Present:

Scott Lutterman  
Scott Rogers  
Dick Gould  
Tyler Benton

Others Present:

Rod Litzel, Supervisor  
Katie Hepp, District Clerk

Meeting was called to order at 5:10 pm by Chairman Lutterman. Minutes for the April 6th meeting were approved with a motion by Scott R. and a second by Tyler. Financial Statements for April were reviewed. Dick moved to approve the financial statements for the general and leafy spurge funds. Tyler seconded the passing motion. Payment vouchers for April were reviewed. Tyler moved to pay the vouchers and to allow the clerk to write utility, salary, salary related assessments and staff benefit checks as needed. Motion passed after a second from Scott R.

Old Business:

Rod reported that the Prairie Dog surveys have been completed. They have started sterilant work and mosquitos. Rod gave an over view of the ZP Rebate Program; there were 7,414 acres rebated and the total cost of survey work was \$3,150. Rod reported that he had talked to OSHA regarding their offering of “free” consultations. OSHA was supposed to email some info to him but after visiting with the OSHA fellow, Rod had the impression he wasn’t too concern about any safety exposure issues. Rod has not heard anything further from them.

New Business:

Rod asked the Board to review the Foreman job description at the time of hire said “must hold a current commercial license”. After discussion of changes to the job description and what to do about the license issues the Board agreed by general consensus to change the job description to read “employee has 15 months from date of hire to obtain a Commercial Applicator License with the appropriate categories if they do not hold a current license”. Rod reviewed the Job Foreman’s performance evaluation for the completion of his first year. Rod pointed out that he is struggling with getting his commercial license. Dick moved to accept the review and follow through with Rod’s recommendations regarding a deadline for license. Motion passed unanimously after a second from Tyler. Rod lead discussion on a need to amend the Policy & Procedure Manual regarding lunch breaks. Scott R. moved to amend the P&P manual. Dick seconded the passing motion. Rod lead discussion on a small acreage program he has found an herbicide that will work well for them and comes in small quantities, so that we do not have to hassle with mixing. Rod reported the he had been approached by the Forest Service regarding assistance to fund an educational billboard. It was agreed by general consensus not to assist with this project. Rod reviewed the crew and equipment needs for the upcoming season. He has two gals for the road crew, 1 new and 3 returning members for the backpack crew at this point and applications from 4 guys in Kaycee. Rod reported that the ever increasing work load at Kaycee would benefit from a backpack crew and this would mean adding a side by side for them. Rod presented quotes for a side by side: Ultimate Outdoors- Kymco 700 \$11,568, Kymco 450 \$10,568 both minus trade of \$2,500 for CanAm; Peak Powersports – 2017 Polaris RGR 570 \$9,499, 2017 Yamaha Viking \$10,849 both minus trade of \$2,000 for the CanAm; Valley Motor Honda- 2017 Pioneer 500 for \$9,111, 2017 Pioneer 700 for \$ 10,533 both minus trade of \$2,000 for the CanAm. Dick moved to purchase the 2017 Pioneer 700 from Valley Motor Honda and trade the CanAm. Motion passed unanimously after a second from Tyler. Rod reported that Back Country Spraying would be doing work in Kaycee and lead discussion on options for their paperwork. It was agreed by general consensus to see if they had a computer to use or if they would like the District to supply one and proceed accordingly. Rod lead discussion on adding Common Mullein to the designated list, it is an important part of the District program. It was agreed by general consensus to start the process. Rod told the Board it was time to renew the LGLP insurance. It was agreed by general consensus to renew it with the same \$ 5,000 deductible. Rod reported that the health insurance was also up for renewal with Blue Cross Blue Shield and that the rates had went up again. He explained that the District has “grandfathered status” with the current policy and if it is changed then that will be lost. The Board agreed by general consensus to renew it as it is. Rod presented the proposed budget and explained the need for taking \$100,000 out of the emergency reserve.

There being no further business, the meeting was adjourned by unanimous ballet at 7:00 pm. The next regular business meeting will be June 1st at 5 pm.

# See You at the Next Board Meeting

## June 1st at 5:00 pm

### General Fund

Ck Number	Amount	Ck Number	Amount	Ck Number	Amount
14644	66.82	14671	896.07		
14645	24,112.82	14672	314.28		
14646	62.15	14673	1,011.70		
14647	974.80	14674	1,154.09		
14648	100.00	14675	671.52		
14649	2,751.20	14676	321.00		
14650	46.00	14677	140.00		
14651	99.70	14678	489.29		
14652	226.80	Auto	19.35		
14653	140.40	Auto	1,497.52		
14654	43.76				
14655	124.00				
14656	302.52				
14657	249.31				
14658	98.00				
14659	132.08				
14660	216.50				
14661	2,328.00				
14662	898.23				
14663	64.71				
14664	10,608.00				
14665	5.00				
14666	120.10				
14667	81.56				
14668	1,764.66				
14669	700.00				
14670	2,445.78				

### UMM 901026

### UMM 901015

Ck Number	Amount	Ck Number	Amount

### Leafy Spurge Fund

Ck Number	Amount	Ck Number	Amount	Ck Number	Amount
4709	655.60	Auto	19.35		
4710	163.92	Auto	3,058.98		
4711	163.92				
4712	163.92				
4713	2,723.86				
4714	254.54				
4715	3,132.42				
4716	163.92				
4717	790.86				
4718	256.86				
4719	1,250.00				
4720	206.23				
4721	1,430.49				