**Johnson County Weed & Pest Control**

**MINUTES**

**January 05, 2023**

**4:15PM**

Attendees: Scott Rogers, Board Chairman

 Tyler Benton, Vice Chairman

Board Members Randy Hepp, Dick Gould, Nathan Williams

 Allen Buff, Interim District Supervisor

 Rod Litzel

 Guests: Jen Schroefel, Accounting by the Book

The meeting was called to Order by Scott Rogers at 4:15pm.

* MINUTES FROM DECEMBER 8th MEETING – Tyler moved to approve the minutes for the December 8th meeting with a second by Randy. Motion carried. Rebate
* FINANCIAL STATEMENTS – Jen Schroefel gave an overview of the financial reports. Nathan moved to approve the Financial Statements as presented with a second by Tyler. Motion Carried.
* Voucher Payments: The month’s vouchers were presented to the board for approval. ***Dick moved to approve payment of the vouchers presented with a second by Nathan. Motion carried.*** The board would like to have the payment vouchers list sent to the board with the pre-meeting packet beginning next month.

**Old Business:**

* Audit in Process – Allen reported that the auditor, Alec Edwards, CPA with Porter, Muirhead, Cornia & Howard, had spent time in the office and has found everything in order. He will return on Friday morning to finish up work. Recommendations letter will be coming.
* Supervisor Search – Executive session was convened at 5:25 and the board came out at 6:30pm. The board interviewed another strong candidate. The two top candidates are being considered, and the successful candidate will be offered a proposal soon.
* Russian Olive Project – Allen provided an overview of the current progress on the project. Dick Gould is a member of the Sahara Ditch Board, and that board has requested a cost share on the Sahara Ditch Russian Olive Removal Project. The ditch, located near Sussex, is approximately 20 miles long. The Sahara Ditch Board has budgeted approximately $5K per year and anticipate the removal project to take about three years. Some portions of the Ditch are thick with the Russian Olive’s and other portions are less dense. Equipment needs were discussed with Rod and he was hopeful that a portion of equipment costs could be covered under the Salt Cedar Grant. ***Tyler moved and Nathan seconded that Johnson County Weed & Pest cost share 70% on chemical and 70% on labor of the Sahara Ditch Russian Olive removal project***. Allen will email the agreement to Dick.
* Salt Cedar Project – The project has begun, and there have delays due to weather. It is anticipated to take another month to complete. There have been some challenges with equipment.
* JO CO Extension Agent – Applicator License Classes for Landowners will be held in
	+ Buffalo: January 30th from 1pm – 4pm, at the Johnson County Fairgrounds Community Building
	+ Kaycee: January 31st from 1pm to 4pm, at the Red Wall Community Building

**New Business:**

* Grant applications report – The report is complete for the special management program grant that the District received of $80k which was due at the end of December. Rod did the financial portion with Allen learning and producing the maps.

**Director’s Report**

* Meeting Summaries – Allen has been working on getting the equipment needed for the project and working with Rod on completing the report.
* Rod Litzel Activity Report discussion. Allen provided the board with the documentation on Rod’s work. Rod discussed what hours are included in the report – consult vs spraying.

**Next Meeting: February 2nd at 4pm.**